

Business Information/Contacts

Fictitious Business Name Statements:

The Santa Cruz County Clerk files and maintains Fictitious Business Name Statements in Santa Cruz County. 701 Ocean St., Room 310, Santa Cruz. 831-454-2060. www.sccoclerk.us

Business Licenses:

Businesses located in or conducting a portion of their business within any of the four (4) cities in Santa Cruz County should contact that city regarding the requirements for a business license. The County of Santa Cruz does not require a business license within the unincorporated area of the county, including but not limited to the communities of Boulder Creek, Brookdale, Ben Lomond, Felton, Bonny Doon, Davenport, Live Oak, Pleasure Point, Soquel, Aptos, Seacliff, Rio Del Mar, La Selva Beach, Corralitos and Freedom.

City of Capitola	420 Capitola Avenue, Capitola	831-475-7300
City of Santa Cruz	809 Center Street, Room 101, Santa Cruz	831-420-5070
City of Scotts Valley	1 Civic Center Drive, Scotts Valley	831-440-5678
City of Watsonville	250 Main Street, Watsonville	831-768-3450

Santa Cruz Small Business Development Center

Cabrillo Community College
6500 Soquel Dr., Building 2100C, Aptos, CA 95003
Executive Director: Alexander Pedersen
831-479-8136
www.santacruzsbdc.org

Workforce Santa Cruz County

18 W Beach St, Watsonville, CA 95076
(831) 763-8933
www.workforcesc.com

Cannabis Business Licenses

The Cannabis Licensing Office is a division of the County Administrative Office.

701 Ocean St., Room 520, Santa Cruz, CA 95060
831-454-3833 (Messages can be left after hours)
CannabisInfo@Santacruzcounty.us / www.co.santa-cruz.ca.us/cannabislicensingoffice.aspx

County of Santa Cruz Business Permits:

Businesses operating in the unincorporated areas of Santa Cruz County should contact:

Community Development & Infrastructure – Planning Division

701 Ocean St, Room 400, Santa Cruz, CA 95060
831-454-3252
www.sccoplanning.com

Environmental Health

701 Ocean St, Room 312, Santa Cruz, CA 95060
831-454-2022
www.scceh.org

The most common businesses that require special permits from County Departments are as follows:

Business Type	County Department	Phone	Address/Room
Security Company	Sheriff's Office	831-454-7603	5200 Soquel Ave. Santa Cruz, CA 95060
Food Establishments and Home-Based Cottage Food Operations	Environmental Health	831-454-2022	Room 312
Hazardous Materials/Waste (Storage/Use)	Environmental Health	831-454-2022	Room 312
Kennels	Environmental Health	831-454-2022	Room 312
Public Pools/Spas/Camps	Environmental Health	831-454-2022	Room 312

Taxicab Permits are managed by city police departments. You should check with the city regarding a business license.

Zoning Regulations:

Before commencing business, you should contact the Zoning Department, Room 400 or call 831-454-2580, to make sure your location is zoned to do your business. Zoning regulations for the unincorporated areas are obtained from County Planning Dept., at 701 Ocean Street, Room 400, Santa Cruz CA 95060.

Day-Care Licenses: The California Dept. of Social Services licenses and monitors family childcare homes and childcare centers.

For more information contact:

California Child Care Licensing Program
2580 N. First Street, Suite 300, MS 29-08 San Jose, CA 95131
Phone: 408-324-2148 FAX 408-324-2160
<https://www.cclcd.ca.gov?PG411.htm>

Sellers/Resale License
State Board of Equalization
250 South Second Street, San Jose, CA 95113
Phone: 408-277-1231 or 800-400-7115
www.boe.ca.gov

Contractor's License
State Board of Contractors
9821 Business Park Dr., Sacramento, CA 95827
PO Box 26000, Sacramento, CA 95826
Phone: 800-321-2752 www.cslb.ca.gov

State Website: The California Secretary of State website, CalGOLD.ca.gov, will provide information on State permits and business requirements, business resources, information on service mark, trademark and trade name, information regarding corporation, Limited Liability Companies, Limited Liability Partnerships, and Limited Partnerships.

Small Business Resources:

For Small business assistance recruiting talent, workforce training, business advising, accessing capital, or doing business in Santa Cruz County, you may contact the Behind Every Employer Santa Cruz County or your local Chamber of Commerce.

Behind Every Employer Santa Cruz County
<https://behindeveryemployer.org/santa-cruz/>

Aptos Chamber of Commerce	831-688-1467	Capitola Chamber of Commerce	831-475-6522
Santa Cruz Chamber of Commerce	831-457-3713	Scotts Valley Chamber of Commerce	831-438-1010
Watsonville Chamber of Commerce	831-724-3900	US SBA Answer Desk for SBA's computer bulletin board	800-268-2678
US SBA Technical Support Line	202-205-6400		

Corporations/Limited Partnership(s)/Limited Liability Companies):

CA Secretary of State
1500 11th St, Sacramento, CA 95814
916- 657-5448 / www.sos.ca.gov

Non-Profit:

If an organization or business wishes to obtain a Non-Profit Status, contact the Registry of Charitable Trusts: California Attorney General, Registry of Charitable Trusts, PO Box 903447, Sacramento, CA 94203-4470. 916-445-2021; oag.ca.gov/charities

Tax Information:

Internal Revenue Service – Federal
800-829-3676 (Forms only) / 800-829-4477 (Telex tax info)

Franchise Tax Board – State
96 North Third Street, San Jose, CA 95113
800-338-0505 (Forms only) / 800-852-5711 (Telex tax info)

Employment Tax Information:

For information on Disability Insurance Tax, State Withholding Tax, and Unemployment Tax contact:
California Employment Tax District Office
2045 40th Ave., Santa Cruz, CA 95062
831-464-6307

Copyright/Patent/Trademarks/Service Marks

Copyright Office – Federal Copyright Office – Library of Congress 101 Independence Ave. SE Washington DC 20559-6000 877-476-0778 www.copyright.gov	Patent/Trademarks/Service Marks Crystal Park 2 SE 2121 Crystal Drive Arlington, VA 22202 800-786-9199 or 571-272-9950 (TTY) www.uspto.gov
---	--

Additional Resources:

- California Codes Online (i.e. Business and Professions Code): leginfo.legislature.ca.gov
- Governor's Office of Business and Economic Development: business.ca.gov
- SCORE Central Coast - www.score.org/centralcoast
- CalGold – Governor's Office of Business and Economic Development. Find appropriate permit information for your business. www.calgold.ca.gov